## WARSON WOODS MUNICIPAL DIVISION 424 N. SAPPINGTON RD ST. LOUIS, MO 63122 314-909-3003

## WARSON WOODS MUNICIPAL DIVISION

## Your court proceeding has been continued and will be held via Webex video conferencing on May 5th at 7:00 PM.

You will need to provide the court with a current mailing address, phone number, and email address so the court can provide you with paperwork after the court proceeding if needed.

## **How to Appear in Court Via Webex**

You will need to check in for your court proceeding between 6:45 PM - 7:00 PM by following the steps below. You will not need to sign up for a Webex account to appear for your court proceeding.

- 1. Go to www.webex.com on a web browser or go to the Webex app on a smart telephone.
- 2. Click on Join a Meeting.
- 3. Enter the **Meeting ID: 187 538 2543**
- 4. Enter the **Password: YJm4mFK278r**
- 5. Enter your first and last name as it appears on your ticket/charge. This is very important to save time and help court run more smoothly.

You will first be placed in the virtual waiting room so the court clerk can check you in. You will be in the waiting room until the case is called and it is your turn to see the Judge. Please be patient, and while you are waiting please read the Notice of Rights which has been mailed to you with this letter.

If you do not have access to a smart phone or computer, you must contact the court by telephone before your court date to have your case placed on another court date.

This IS an actual court proceeding. Your failure to pay prior to your court date or failure to appear in court at the time specified on this notice may result in a warrant being issued for your arrest. If you are unable to attend, you must contact the court prior to your court date to see if you are eligible for a continuance.

For case information please visit <a href="www.municourt.net">www.municourt.net</a> or <a href="www.courts.mo.gov">www.courts.mo.gov</a> (citations written after October 2020)

