

PUBLIC SAFETY SERVICES AGREEMENT

# Terms of Proposal:

# Background

Under current Fire Protection and Law Enforcement Services Agreement, Glendale has provided to Warson Woods:

- services of Glendale Fire Department for fighting, controlling and preventing fires and providing EMS within the corporate limits of Warson Woods
- certain law enforcement services during over-night hours within the corporate limits of Warson Woods
- emergency dispatch services for police and fire services within the corporate limits of Warson Woods

# Proposal

Public consideration of an agreement to address Glendale's providing of complete public safety services, including

- (1) fire protection and emergency medical service (EMS)
- (2) law enforcement, &
- (3) ambulance services

# GLENDALE AND WARSON WOODS POLICE SERVICES PARTNERSHIP

Glendale Police Department will provide to Warson Woods, police services including:

- Respond to and answer any alarm or call and render to Warson Woods or its citizens law enforcement services to the fullest extent that equipment and personnel are available
- Routine and preventive patrols of all residential and business areas
- Frequent and extra patrols when requested
- Residential vacation checks upon request
- Routine business checks

# GLENDALE AND WARSON WOODS POLICE SERVICES PARTNERSHIP

- Traffic and speed enforcement including providing testimony and evidence at Warson Woods Municipal Court when requested by the prosecutor
- Enforcement of Warson Woods Municipal Criminal Code
- Traffic surveys using a portable speed display monitor/trailer when requested and/or when applicable
- Investigative services and conduct follow-up investigations as deemed appropriate
- Community and public relations activities as requested (i.e., speaking at schools, churches, business, or other organizations)
- Police services and security at community events (Board of Aldermen Meetings, Municipal Court proceedings, City Festivals and/or Celebrations) and other events as requested by Warson Woods' Administration

# GLENDALE AND WARSON WOODS POLICE SERVICES PARTNERSHIP

- POST certified training and instruction (Firearms, Taser, BAC, SFST, CIT, CDRT & MACTAC) to ensure all police officers are well trained and meet the requirements of Missouri State Statutes
- CERT (Community Emergency Response Team) training & instruction when applicable
- Providing residents with a Police Ride-Along Program upon request
- Providing tours of the Fire and Police Department in Glendale City Hall upon request
- Coordinating Neighborhood Watch Programs when applicable
- Assisting public works personnel with road and bridge closures/ markings and other emergency services needed due to natural disasters or events (floods, tornados, ice/ snowstorms, thunderstorms, etc.) that impact public roads and serve as a physical or safety hazard to the public.

# GLENDALE AND WARSON WOODS POLICE SERVICES PARTNERSHIP

- Actively patrolling city parks and facilities, enforcing opening/closing hours and other city rules/regulations governing use of public areas, locking, and unlocking public use areas, monitoring city video/audio security systems, notifying Warson Woods (as necessary) regarding issues requiring attention (e.g., court light malfunction, damage/vandalism, power outages, damaged roads/bridges/ sidewalks, etc.).
- Assisting Warson Woods code enforcement with nuisance properties and other issues where there is a need for a law enforcement presence in providing an official city notice and/or inspection as allowed by city or state statute or ordinance.
- Attendance at Warson Woods Board of Aldermen meetings by the Glendale Police Chief and/or Police Captain, and, as needed or requested the City Administrator.
- Providing access to police records for incidents occurring in Warson Woods to Warson Woods' Administration as legally permissible.

# GLENDALE AND WARSON WOODS POLICE SERVICES PARTNERSHIP

- Provide monthly crime reports pertaining specifically to Warson Woods as well as a detailed annual report.
- Responsible for the recording, including maintenance and processing of criminal and non-criminal police reports; a police reporting service; code and enter all police reports; National Incident Based Reporting System; Missouri Incident Based Reporting System; provide access to REJIS information and traffic ticket processing; record retention in compliance with state law and regulations; and serve as Custodian of Records for Warson Woods for police record requests pursuant to Section 610.100 RSMo., et seq.
- In accordance Chapter 44 of Title 18, United States Code, section 926C, the Police Department shall permit qualified retired law enforcement officers of the Warson Woods Police Department to qualify to be eligible to carry a concealed firearm within the limitations of the Law Officer's Safety Act of 2010 in the same manner as retired law enforcement officers of the Police Department.



# GLENDALE AND WARSON WOODS POLICE SERVICES PARTNERSHIP

Glendale will fill current vacancy with one WW officer and employ 4 other officers for a total of 5 officers

- Upon the Effective Date of the Agreement, provided each officer has submitted a full and complete application for employment to Glendale, and has completed a physical examination, drug screen and background check, Glendale shall employ the 5 full-time police officers currently employed by Warson Woods, but excluding the Warson Woods Police Chief, as new full-time employees of Glendale

# GLENDALE AND WARSON WOODS POLICE SERVICES PARTNERSHIP

- All marked police vehicles shall identify Glendale and Warson Woods

# GLENDALE AND WARSON WOODS POLICE SERVICES PARTNERSHIP

- Subject to the needs for emergency police response, when 3 or more police officers are on duty, an officer will be assigned to regularly patrol Warson Woods only, and when 2 police officers are on duty, an officer will be assigned to regularly patrol Warson Woods and a portion of northern Glendale
- Glendale agrees to maintain a sub-station for police services in the Warson Woods City Hall

# Police Service Charges

Year One - \$441,000\*

Year Two - \$465,000\*

Year Three - \$489,000\*

Year Four - \$398,000

Year Five - \$415,000

# Adjustment to Police Service Charges—First Three Years

Police Service Charges are subject to a downward adjustment if all four (4) Warson Woods officers are not employed initially, or if all four (4) Warson Woods officers are employed and if at any point during the first three years of this Agreement, the number of police officers decreases for a period of 90 days or more to fourteen (14) officers or less, then the Service Charges for Year One, Year Two and Year Three, as applicable, shall be adjusted as follows:

- Year One - \$352,465
- Year Two – \$370,726
- Year Three – \$388,469

# III. Police Equipment Charges

- \$7,000 to offset anticipated costs of additional police vehicles, radios, laptop computers and other equipment placed in such vehicle
- But, waived for first 5 years because of transfer of police vehicle to Glendale

## II. Fire/EMS/Ambulance Service Charges

- Year 1 – \$229,095.36
- Years 2-5 -- adjusted upward or downward from \$229,095.36, based on the percentage of change in the Consumer Price Index for Urban Wage Earners and Clerical Workers for the St. Louis Metropolitan Area published by the U.S. Bureau of Labor Statistics

# Further Services included

Glendale to provide directly or through a contract with one or more entities the following public safety services to Warson Woods:

- Full-time (24-hour per day) radio dispatching services for the police, EMS and for fire protection services provided under this Agreement, which dispatching services shall include, but not be limited to, E-911 telephone operator services for any calls received from or involving residents of or property in Warson Woods and fire and security alarm monitoring services for or involving residents of or property in Warson Woods;
- Jail cells within Glendale or Kirkwood Police Department facilities for incarceration of individuals in the custody of the Glendale Police Department who have been arrested or taken into custody from Warson Woods; including providing all necessary food and/or supplies for any such individuals incarcerated in the Glendale or Kirkwood jail cells provided hereunder; and
- Regional Justice Information Service (“REJIS”) access and usage, including 24-hour per day access to all criminal records available through REJIS.
- Public Records access and retention services as applicable to all services provided in this Agreement in compliance with Chapter 610 RSMo., and Chapter 109 RSMo.



# Public Safety Committee & Annual Review

- Cities would form a joint committee with 1/3 representation from Warson Woods and 2/3 representation from Glendale as a recommending body to the Chief of Police and Fire Chief and to the Cities' respective Boards of Aldermen
- On an annual basis, the officials of the Cities and the Police Chief and Fire Chief will meet to review the effectiveness of partnership & determine ways to improve and enhance public safety services in accordance with recommendations or concerns expressed by the Public Safety Committee, legal mandates, and other relevant public safety issues

# Insurance

- Glendale will carry insurance and name Warson Woods as an additional insured and include both an obligation to defend and indemnify the insured parties

# Optional 5-year Renewal Term

- Annual Service Charges for Police Service Charges and Fire/EMS/Ambulance Service Charges will be adjusted upward by 3.5%
- Service Charges during each year of the Renewal Term shall include a police equipment fee to offset costs of additional police vehicles, radios, laptop computers, and other equipment placed in such vehicles. The police equipment fee shall be levied at \$7,000 in the first year of the Renewal Term and adjusted upward by 3.5% annually thereafter.