

REGULAR MEETING OF THE BOARD OF ALDERMEN

August 15, 2023

The Regular Meeting of the Board of Aldermen of the City of Warson Woods was held on Tuesday, August 15, 2023. Upon roll call, the following members of the Board were reported present:

Mayor Sean Fitzgerald
Aldерwoman Dawn Bickford
Alderman G.P. Dorris
Alderman Jim Newman
Aldерwoman Lucy Pfyl
Aldерwoman Hannah Mayer
Aldерwoman Lilah Lohr
Alderman Rob Hurtt
Aldерwoman Laura Lee

Also present were City Attorney Drew Weber, Chief of Police Bob Stanczak and City Clerk Hannah Talley. Financial Advisor Jeff Blume attended via Zoom.

PLEDGE OF ALLEGIANCE

APPROVAL of AGENDA

Alderman Dorris moved, seconded by Aldерwoman Mayer, to approve the agenda as submitted. On Voice Vote, the motion was unanimously approved.

MINUTES

Regular Board Meeting—July 18, 2023

Regular Board Meeting Executive Session—July 18, 2023

Parks & Beautification Committee Meeting—July 26, 2023

Alderman Dorris moved, seconded by Aldерwoman Mayer, that the minutes be accepted. On Voice Vote, the motion was unanimously approved.

TREASURER'S REPORT—July 2023

Aldерwoman Mayer moved, seconded by Aldерwoman Pfyl, that the Treasurer's Reports for July be accepted. On Voice Vote, the motion was unanimously approved.

BILLS & RECURRING DISBURSEMENTS

Alderman Dorris moved, seconded by Aldерwoman Mayer, that the Bills and Recurring Disbursements, with the Addendum, be approved as submitted. On Voice Vote, the motion was unanimously approved.

GLENDAL FIRE REPORT—July 2023

No action required.

WARSON WOODS POLICE REPORT—July 2023

The Board of Aldermen discussed whether or not the public police reports be posted on the City website. Due to the sensitive information contained in the reports, the Board agreed that residents come to City Hall to request a copy of the report per the Sunshine Law.

PETITIONS, REQUESTS AND COMPLAINTS

The city does not record minutes verbatim. Minutes include speakers' names, topics discussed and action taken.

No one signed up to speak.

MISC. REPORTS.

COLLECTOR—Hannah Talley explained the request by auditors to change the current process for park pavilion rentals. Alderman Newman moved, seconded by Alderman Dorris, to continue our current process. Hannah also discussed the City's current process for collecting building permit and zoning approval fees. Currently, the City collects the fees after the permit/application is approved. The Board agreed the fee should be collected when the application is originally submitted. The Board then discussed hiring a part-time office manager to work at City Hall during the City Clerk's absence. Finally, Hannah explained that the City's current accounting software is extremely outdated, and expressed the need to update to a new monthly-subscription based version of QuickBooks. The Board agreed to update QuickBooks.

BUILDING COMMISSIONER/CITY ENGINEER—No report.

PARK COMMISSIONER—Alderman Lucy Pfyl announced that Fall Fest planning is underway. The band, carnival rides, hayride, portable toilets, and the tables and stage are booked, and Vangel's has agreed to provide the food. The next step is to find volunteers to work the event. we have a new vendor for the carnival rides. Alderman Pfyl then shared that many people have volunteered to help clean up Dreher Park. Finally, Alderman Pfyl reminded everyone that the pickleball nets are not toys and to be careful to take care of the nets. It is possible to install cameras on the pickleball courts to record any damage.

CITY ATTORNEY—Drew Weber explained the three bills that are up for reading. Bill No. 1758 re-establishes the City's conflict of interest ordinance for employees and elected officials. Bill No. 1759 makes the City's election ordinances consistent with state statute. Bill No. 1760 allows the keeping and raising of chickens within the City.

TREASURER—Financial Advisor Jeff Blume explained the City's financial status for the month of July. Both revenues and spending are good and as predicted. Alderman Lee followed up from her question at the July meeting of why the Professional Administration Fees were so over budget. Mr. Blume explained that the City Engineer budget has been coded incorrectly, but is in the process of being corrected.

PUBLIC WORKS/PARKS—Alderman Jim Newman announced that the salt shed has been ordered, and should be delivered within 4-6 weeks.

COMMUNICATIONS COMMITTEE—Alderman Hannah Mayer announced that Chief Stanczak is beginning to implement the golf cart registration plan.

MAYOR—Sean Fitzgerald had no report.

OLD BUSINESS

Alderman Dorris asked if Vangel’s Restaurant turned in the required documents to receive their liquor license. The City Clerk announced that they did and their license was sent on July 31st. Mayor Fitzgerald asked about the potential cell phone towers, and the Board had a discussion on the topic. Alderwoman Lee asked if there was any update for the Flock security cameras, and Alderman Dorris responded that there is no update yet.

NEW BUSINESS

Per the 2023 audit, the Board was presented the Financial Statement Audit Risk Communication. Alderwoman Mayer moved, seconded by Alderman Dorris, that the communication be accepted. On Voice Vote, the motion was unanimously approved.

An Ordinance Re-establishing and making Public a Procedure to Disclose Potential Conflicts of Interest and Substantial Personal Interest of Certain Municipal Officials.

Bill No. 1758 Introduced by Alderwoman Bickford.

Alderwoman Bickford moved, seconded by Alderwoman Mayer, that Bill No. 1758 become Ordinance No. 1697.

By Roll Call the Vote was as follows:

	Ayes	Nays	Abstain	Not Present
Mayer	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Bickford	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Dorris	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pfyl	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lee	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Lohr	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Newman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Hurt	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

The Ordinance was announced passed 8-0.

An Ordinance Amending Certain Provisions of Chapter 105 Related to the City’s Election Ordinances.

Bill No. 1759 Introduced by Alderman Hurtt.

Alderman Hurtt moved, seconded by Alderwoman Pfyl, that Bill No. 1759 become Ordinance No. 1698.

By Roll Call the Vote was as follows:

	Ayes	Nays	Abstain	Not Present
Mayer	<u>X</u>	_____	_____	_____
Bickford	<u>X</u>	_____	_____	_____
Dorris	<u>X</u>	_____	_____	_____
Pfyl	<u>X</u>	_____	_____	_____
Lee	<u>X</u>	_____	_____	_____
Lohr	<u>X</u>	_____	_____	_____
Newman	<u>X</u>	_____	_____	_____
Hurt	<u>X</u>	_____	_____	_____

The Ordinance was announced passed 8-0.

The Board of Alderman discussed Bill No. 1759, an Ordinance Adopting Regulations Providing for the Keeping and Raising of Chickens. Alderman Hurtt moved, seconded by Alderwoman Mayer, to table Bill No. 1759 to the September meeting.

Under Misc. New Business, the City Clerk announced that the September Board Meeting is scheduled for the fourth Tuesday of the month (September 26th), in order to provide time to receive the tax rates from St. Louis County.

At 8:45 p.m., Alderwoman Bickford made a motion, seconded by Alderwoman Pfyl, to go into Executive Session under Section 610.021(1), RSMo. (Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys). By Roll Call the Vote was as follows:

	Ayes	Nays	Abstain	Not Present
Mayer	<u>X</u>	_____	_____	_____
Bickford	<u>X</u>	_____	_____	_____
Dorris	<u>X</u>	_____	_____	_____
Pfyl	<u>X</u>	_____	_____	_____
Lee	<u>X</u>	_____	_____	_____
Lohr	<u>X</u>	_____	_____	_____
Newman	<u>X</u>	_____	_____	_____
Hurt	<u>X</u>	_____	_____	_____

The motion was announced passed 8-0.

Alderwoman Mayer, seconded by Alderwoman Pfyl made a motion to return to Open Session.

	Ayes	Nays	Abstain	Not Present
Mayer	<u>X</u>	_____	_____	_____
Bickford	<u>X</u>	_____	_____	_____
Dorris	<u>X</u>	_____	_____	_____
Pfyl	<u>X</u>	_____	_____	_____
Lee	<u>X</u>	_____	_____	_____
Lohr	<u>X</u>	_____	_____	_____
Newman	<u>X</u>	_____	_____	_____
Hurt	<u>X</u>	_____	_____	_____

The motion was announced passed 8-0.

ADJOURNMENT

Alderman Dorris moved, seconded by Alderman Hurtt that the meeting be adjourned. On Voice Vote, the motion was unanimously approved. The meeting closed at 9:10 p.m.

Respectfully submitted,

Hannah Talley, City Clerk

Sean Fitzgerald, Mayor