

**REGULAR MEETING OF THE BOARD OF ALDERMEN**  
**September 20, 2016**

The Regular Meeting of the Board of Aldermen of the City of Warson Woods was held on Tuesday, September 20, 2016, at the City Hall, 10015 Manchester Road. Upon roll call, the following members of the Board were reported present:

Mayor Larry Howe  
Mike Dell'Orco  
Gordon Gosh  
George Bruenning  
Jim Newman  
Charles Luisetti  
Mark Wittich

Also present were City Attorney Paul Rost, Treasurer Jim Malik, City Clerk Kathy Mahany, Police Chief Robert Stanczak, and Tennis Commissioner Mark Boland and Building Commissioner Dan Wilson. Mayor Howe called the meeting to order at 7:00 p.m. Aldermen Thompson arrived at 7:35 and Alderwoman Pentland was excused.

**PLEDGE OF ALLEGIANCE**

**PUBLIC HEARING-** Establishing the 2016 Residential and Commercial Tax Rates.

At this time The City Attorney explained to the Board that the County did not get the valuation numbers to our Accountants until late Friday evening. The Accountants then had to submit them to the State Auditor's Office for confirmation and the State did not send the final tax rates back to the City until Monday evening at 9:40 p.m. Therefore, there was not sufficient time to post the Residential and Commercial Tax Rates. The City will have to hold a Special Meeting next week, hold the Public Hearing and pass an Ordinance setting the tax rates for 2016. The Mayor opened the Public Hearing at 7:06 p.m. The Public Hearing will remain open until next week. The date of the Special Meeting will be set tomorrow.

**APPROVAL OF AGENDA**

Alderman Wittich moved, seconded by Alderman Bruenning, that the Agenda be approved. On Voice Vote the motion was unanimously approved.

**MINUTES**

**REGULAR BOARD MEETING—August 23, 2016**

Alderman Dell'Orco moved, seconded by Alderman Luisetti that all the minutes be accepted as submitted. On Voice Vote, the motion was unanimously approved.

#### TREASURER'S REPORT—August 2016

Alderman Gosh moved, seconded by Alderman Luisetti, that the Treasurer's report be received as submitted. On Voice Vote, the motion was unanimously approved.

#### BILLS & RECURRING DISBURSEMENTS WITH ADDENDUM TO BE APPROVED

Alderman Dell'Orco, seconded by Alderman Newman, that the Bills and Recurring Disbursements, with the Addendum, be approved as submitted. On Voice Vote, the motion was unanimously approved.

GLENDALE FIRE REPORT- May 2016 – No action required.

WARSON WOODS POLICE REPORT-May 2016 - The Police Chief stated that the report should have reflected 2 auto thefts for the month of August. The autos were unlocked and the keys were left inside. He went on to explain that the suspects are known and from East St. Louis, IL.

#### PETITIONS, REQUESTS AND COMPLAINTS

- 1) Dave Shilling, 1667 Calais Ct. stated he thinks the Police are doing a good job. He then discussed residents leaving their cars unlocked and the keys inside.
- 2) Judy Pohl, 1422 Andrew Dr., thanked the Board for all the improvements that have been made. Especially the new multipurpose pavilion in Royal Oak Park. Next she discussed the new Dearborn Bridge. She, and many other residents in the area think the bridge railings are dangerous and would like to see more protective rails. More like the bridge on Andrew Dr. A discussion then took place.
- 3) Mark Milton, Republican Candidate for State Representative in District 90, introduced himself to the Board. He said he would stay until the end of the meeting if anyone would like to speak to him at that time.
- 4) Gail Crosson, 1454 Andrew, Informed the Board that the Andrew Dr. Bridge needs repairs. The wood is rotten and she is afraid someone could fall in. She also discussed the east side of the gabion wall in the creek. She said it has been damaged by all the rain and needs repairing. She also said there is rock in the creek at the Dearborn Bridge and that is attracting mosquitos.

#### MISC. REPORTS

COLLECTOR—No report.

BUILDING COMMISSIONER—Dan Wilson submitted the attached final building permit report and the first zoning application report. He went on to say the transfer between the City and County's taking over the building permitting and inspections has gone rather smooth. There is quite a bit of work in trying to get all the old permits closed out and the deposits back to the parties that made them. Lastly he said he has been working with 2 residents that did work without permits. The first one could be seen from the road. It is a

stone retaining wall that will most likely go to the Board of Adjustment and the second project he was informed about by an anonymous note being put in his mailbox about construction going on at 511 Gray Barn. The project is quite expansive and he is working with the contractor getting all the necessary permits.

PARK COMMISSIONER—Gordon Gosh, submitted the attached report. He also stated that he had to have a hazardous tree removed from Royal Oak Park. It was hanging over the playground. He then explained that with regard to the Emerald Ash disease, he will most likely have any work that needs to be done, completed in December, January or February as this is the slow season for the tree service contractors and he can get a better price. Alderman Bruenning asked about cleaning out the creek, trees, limbs etc. Mr. Gosh explained that the Department of Conservation does not want Cities to take this on themselves. They would rather do it. Alderman Dell’Orco then stated that MSD is just the opposite. They want Cities to do the work.

TENNIS COMMISSONER—Mark Boland, no report.

CITY ENGINEER (ACTING)—Mike Dell’Orco, reported on several items.

- 1) The Contractor for the Dearborn Bridge is working on the punch list.
- 2) As far as changing, modifying the railings on the Dearborn Bridge he will do whatever the Board decides to do.
- 3) MSD is sending out easement letters to residents in the Beaucaire, Avignon Court area. He said the project will not start until next year sometime around spring. Alderman Thompson said MSD is doing work on Rampart now. Mr. Dell’Orco said MSD sent letters explaining the project to the residents in 2012-2013 and most residents forgot about the project.
- 4) Lastly he said the bidding started today for the resurfacing of the park/swim club parking lot. Alderman Luisetti asked what amount of the cost is the swim clubs portion. He said it’s not been fully worked out and it will most likely be paid over a three year repayment plan.

CITY ATTORNEY—Paul Rost said he had no report

TREASURER—Jim Malik, reported the City has received the \$265,000.00 Park Grant money. The Personnel and Finance Committee are looking at updating the personnel manual and will hold a meeting in October. Lastly, he said the Auditors have completed the field work and we should have the final Audit report in November or December.

MAYOR—Larry Howe, began by saying the new pavilion needs to be power washed and stained before the weather changes. It is already beginning to show signs of weathering. He has received a bid pf \$2,400.00 to do both power washing and staining. The pavilion will have to be closed for 3 to 4 days to have this work performed. Next he discussed

installing irrigation around the tennis courts. Despite best efforts to keep it watered the sod and seed are dying. The Mayor stated he received a bid of \$3,985.00 to have an irrigation system installed. Alderman Wittich suggested using the storm water and parks fund for safety railing at the Dearborn Bridge. At this time the Mayor said he received phone calls about someone holding a clothing sale at the pavilion. After a short discussion it was noted the code states “No Commercial Business” in the pavilion/parks. While still on the subject of the parks, allowing Food Trucks was discussed. The outcome being, if a resident reserves the area for a party and has a food truck catering the event that will be allowed. What is not allowed is Food Trucks coming in and selling food without a special permit. While still discussing park issues, the Mayor said he has been approached about installing a year round, pet friendly, water bottle filling capacity water fountain. It can be placed where the fountain is now. The cost would be approximately \$11,000.00. The idea was dropped. Lastly, the Mayor discussed starting a “water run off fund”. A short discussion followed.

**OLD BUSINESS**

A. Misc. Old Business

Alderman Newman stated he wants the City to look into installing a safety railing on the Dearborn Bridge.

**NEW BUSINESS**

A. An Ordinance Establishing the Residential and Commercial Tax Rates to be Levied and Collected for the Year 2016. Bill No. 1631 was tabled to next week a date will be made available tomorrow.

B. An Ordinance Authorizing Ameren Missouri to Provide Monthly Successor Connection Reports to the City of Warson Woods.

After being read two times by title only, Alderman Wittich moved, seconded by Alderman Gosh that Bill No. 1632 be approved. Alderman Luisetti asked how often the City will have to pay \$150.00. He was answered it is an annual cost.

By Roll Call the Vote was as follows:

	Ayes	Nays	Abstain	Not Present
Luisetti	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Pentland	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Newman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Wittich	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Dell’Orco	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Thompson	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Bruening	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Gosh	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

The Ordinance was announced passed 7-0.

C. An Ordinance Amending Chapter 120 of the Municipal Code Pertaining to Law Enforcement Records.

After being read two times by title only, Alderman Gosh moved, seconded by Alderman Dell’Orco that Bill No. 1633 be approved.

By Roll Call the Vote was as follows:

	Ayes	Nays	Abstain	Not Present
Gosh	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Dell’Orco	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Newman	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Wittich	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Pentland	<u>      </u>	<u>      </u>	<u>      </u>	<u>X</u>
Thompson	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Bruenning	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Luisetti	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>

The Ordinance was announced passed 7-0.

D. Misc. New Business

Alderman Luisetti stated he is receiving e-mails from Chris Kamykowski, 1424 Frontenay, regarding adding a flashing light to the stop sign at Flanders and Frontenay. After a short discussion, Alderman Thompson sated he would like to meet with Mr. Kamykowski to discuss it.

Alderman Bruenning said that the gas lights in Ward 3 are not working properly. The Chief said he fixed it last week. Mr. Bruenning said it’s not working again. The Chief will have Steve change the mantels again, if that does not work we will call the gas company.

Alderman Thompson discussed food trucks, catering and home businesses. He said he would like to review all the business licenses. Next he said he heard that the e-mail server went down last month. It was explained that yes it did, it was a billing matter and has been resolved. He then said the former Alderman’s name is still on the contact list. He would like the server and e-mail system changed.

Alderman Wittich informed everyone that the preparations for the Fall Festival are moving forward. They will start working on the area on Thursday the 6<sup>th</sup>.

Chief Stanczak stated that the department has been working on the speeding concerns of the residents on Bennett and Garland. They have spent 5 hours doing traffic studies. The outcome being the average speed is between 19 and 23 mph. With the fastest being a UPS driver clocked at 33 mph. The department will continue to monitor the area closely.

Next he stated that Officers Andrews and Lawson are coming up on their respective anniversary dates of October 2<sup>nd</sup> and October 3<sup>rd</sup>. They have both gotten good reviews and the he recommends they both go from pay step 3 to pay step 4.

Alderman Gosh moved, seconded by Alderman Newman that Officers Andrews and Lawson receive the step increase from step 3 to step 4.

Alderman Thompson said he would like to see the reviews. A short discussion was held.

On Voice Vote the motion was announced passed 6-1. Alderman Gosh, Luisetti, Newman, Wittich, Dell'Orco & Bruenning Ayes, Alderman Thompson Nay. Alderwoman Pentland was absent.

**ADJOURNMENT**

Alderman Wittich moved, seconded by Alderman Bruenning, the meeting be adjourned. On Voice Vote, the motion was unanimously approved. The meeting closed at 8:38 p.m.

Respectfully submitted,

Kathy Mahany, City Clerk

Laurance M. Howe, Mayor