



City of Warson Woods

10015 MANCHESTER ROAD • WARSON WOODS, MISSOURI 63122-1825 • 314-965-3100 • 314-965-3102 FAX

RIGHT-OF-WAY EXCAVATION PERMIT APPLICATION

Submit completed form to Warson Woods City Hall during business hours (M-T 7:00 am – 3:00 pm; F 7:00 – 11:00 am)

Excavation Company Name _____

General Contractor Name _____

Excavation Company Street Address _____

Street Address _____

City _____ State _____ Zip _____

City _____ State _____ Zip _____

Office Phone _____ Cell (on-site) _____

Phone _____ Cell Phone _____

Dates of Excavation _____ Date Application Submitted _____

Location of Excavation (street address) _____

Nearest Intersection _____

Type of work: In Earth In Sidewalk In Pavement Residential driveway apron

Electric Gas Water Sewer Other (specify) _____

Purpose of Excavation _____

Date and Time of Utility Location Notification (800-DIG-RITE) _____

Name & Phone Number (printed) _____ Signed _____

General Requirements:

- All work shall be performed in accordance with all City of Warson Woods Specifications (attached).
- Applicant shall call Missouri One-Call (1-800-344-7483) prior to commencing any work.

Drawings of Excavation Site: Please attach plans or drawings showing approximate limits of excavation, what work will be performed and location (in the street) of such work. Please show streets, sidewalks, residences, and other nearby significant features.

Pursuant to [Section 532.100\(7\)](#) of the Warson Woods Code, the application shall include the following:

Bond or cash escrow in an amount equal to twice the estimated cost of the work or construction ++++

Bond (surety or bond or indemnity agreement)

Escrow / Letter of Credit

Applicant shall also provide proof of insurance (Comprehensive General Liability and Bodily Injury)

+++ Any public utility right-of-way user with twenty-five million dollars in net assets and who does not have a history of permitting noncompliance within the City is exempt from bond requirement (see 67.1830 RSMo.)

ROW Permit Application Submission Requirements

- Total linear foot of Applicant's Facilities in City Rights-of-Way after completion of this project: _____
- If tree trimming and pruning are anticipated, written request has been submitted or is attached stating the trees and type and extent of trimming for City approval in accordance with Sec. 532.050(8).
- If performing any Excavation, Applicant will contact Dig Rite prior to commencing any Excavation in the Rights-of-Way. (Missouri One Call 1-800-344-7483).
- The Applicant will supply any other information required by the City at the time of submittal of the application or during City review of the same with respect to use of City Rights-of-Way.

For all Permits, the following information shall be submitted with this application.

- Location of temporary off-street parking (shall not be within the City Rights-of-Way).
- Proof of Insurance in compliance with Sec. 532.100(6) or information establishing exemption in compliance with Sec. 532.100(6).

If performing Excavation, three (3) copies of the following information shall be submitted with this application.

- Site plan including a map of all work to be done, showing proposed underground Facilities to be installed, proposed material, proposed depth/grade, and all other requirements of Secs. 515.045 and 515.050.
Map of location and route of all proposed Facilities to be installed including relationship of all existing Facilities to existing streets, the number of road crossing, the number of entrance drive crossings, and the locations of existing ROW Facilities.
- List of construction methods for protection of existing structures, fixtures, and other Facilities along with erosion control in compliance with Sec. 515.060.3.
- Estimated number of proposed Excavations and the size, length, width, and depth of such Excavations and length, size, type, and proposed depth of any conduits or any other enclosures.
- Sources of off-site fill material or spoil sites, and all information relative to haul routes, trucks, and equipment.
- The estimated schedule of operations, including the dates of starting and completion of ROW work.

The City shall be contacted at least twenty-four (24) hours before Excavation begins.

No permittee may do any work outside the area specified in any ROW Permit issued hereunder.

Any issued ROW Permit expires 60 days from the date of issuance unless otherwise stated herein.

In addition to the Dig Rite contact requirement, Missouri State Law, effective January 1, 2015, provides sewer and water system owners must install tracer wire and an access point within a protective enclosure in the Rights-of-Way for any newly installed or fully replaced Facilities. This does not apply to storm sewers, only sanitary sewers and new water service lines. This is not required on private property.

Applicant hereby agrees:

To be bound by the terms of Section 500.120 and other applicable sections of the Warson Woods Code and to such conditions as may be prescribed by the City, upon the advice of the City Engineer, as to lights and barricades, the time within which the opening is to be filled and the surface restored and for notice thereof, and to repair as required during the one (1) year period allowed herein. If the opening is not closed within the time established, the applicant shall pay the sum of one hundred dollars (\$100.00) per day as liquidated damages and not as a penalty to be deducted from the deposit if sufficient.

To be responsible for any damage to the City Right-of-Way, including but not limited to, streets, sidewalks, lawn areas and utilities.

I am authorized by the Applicant to sign on his/her/its behalf and have read this application in its entirety. The information contained herein is true and correct and complete to the best of my knowledge, information, and belief.

Signature of Applicant

Date

Print Name

City Use Only

Right-of-Way Permit: Approved Conditionally Approved Disapproved

Comments/Conditions:

City Engineer or City Clerk for City Engineer

Date

Warson Woods Permit Number: _____

Date Issued: _____

Expiration Date: _____